

SECRET
(When Filled In)

SPEED LETTER 25X1A9a		REPLY REQUESTED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	DATE 16 July 68
TO : Miss [REDACTED]		FROM: [REDACTED]	LETTER NO.
ATTN: 25X1A9a			

On Monday morning [REDACTED] called to ask about the current status of the Correspondence Handbook - He said [REDACTED] had complained about OTR's needs recently -

~~DECK~~ said Mr. Bannerman has suggested we eliminate the Battle of the Queens by omitting any section for procedures above the Directorate level.

I mentioned the NARS book and the Block Format. Dick suggests we write a memo Requesting Guidance. Describe the new Block style - list those adopting it and those rejecting it. Tell of its advantages (speed) and its disadvantages. The DDS will then go to [REDACTED] to DCI. Let's start with a draft of that please.

Let me have the four ^{REPLY} HB Drafts for a final review, please.

Since -

Here are all our versions of Correspondence H.B. and NARS published for U.S. Govt.

Common's version and OSI's are classified. I have retained them in drawer.

There are also some classified documents in the chemistry folder in this package.

[REDACTED]
SIGNATURE

RETURN TO ORIGINATOR

FORM 5-61 1831

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